



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
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WILLIAM T FUJIOKA  
Chief Executive Officer

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

January 25, 2011

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The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

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Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:  
CONSTRUCTION PROJECT MANAGEMENT  
AND RELATED SERVICES  
VARIOUS CAPITAL PROJECTS  
AWARD CONSULTANT SERVICES AGREEMENTS  
(ALL DISTRICTS) (3 VOTES)**

### SUBJECT

This action is to award consultant services agreements to APSI Construction Management; Simpson & Simpson Management Consulting, Inc.; SRD Management; Jacobs Project Management Co.; Bernards; and gkkworks to provide as-needed construction project management and related services to assist the Department of Public Works (Public Works) with its Capital Projects Program.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works or her designee to execute consultant services agreements with APSI Construction Management; Simpson & Simpson Management Consulting, Inc.; SRD Management; Jacobs Project Management Co.; Bernards; and gkkworks each for a not-to-exceed fee of \$7.5 million for a total not-to-exceed amount of \$45 million to be financed from capital projects budgets to provide as-needed construction project management and related services. The agreements will be for a three-year period with two additional 1-year options to be exercised upon your Board's approval; provided, however, that the expiration date of the contracts is subject to the

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following condition: Where services for a given project have been authorized, but are not completed, prior to the stated expiration date, the expiration date of the agreements is extended to allow for completion of such services.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended action will augment the Department of Public Works' (Public Works) project management capabilities in support of the Capital Projects Program.

Public Works is currently managing more than 200 active capital projects that are in various stages of feasibility analysis, programming, design, or construction. To ensure availability of adequate resources with the appropriate level of training and experience to execute work on schedule without loss of continuity, Public Works is requesting as-needed construction project management services contracts with APSI Construction Management; Simpson & Simpson Management Consulting, Inc.; SRD Management; Jacobs Project Management Co.; Bernards; and gkkworks to supplement its project management activities over the next five years. The consultant staff, under Public Works' supervision, will perform project management duties for the construction of health centers, courts, correctional and detention facilities, beach facilities, libraries, parks, fire and sheriff stations, and various other facilities in support of the County's Capital Projects Program.

On January 31, 2006, your Board authorized the Director of Public Works or her designee to execute four consultant services contracts with Bernards; gkkworks; Parsons; and Simpson & Simpson Management Consulting, Inc., each for a not-to-exceed fee of \$7.5 million for a total not-to-exceed amount of \$30 million for 3 years with two 1-year renewal options. The contracts were executed on February 14, 2006, and the two 1-year options have been exercised and executed by the Director of Public Works or her designee under authority delegated by your Board.

On October 21, 2008, your Board authorized supplemental contracts to increase the not-to-exceed fee by \$7.5 million each for a total of \$60 million over the full term.

On October 28, 2010, Public Works issued requests for proposals to 135 firms and advertised the contracting opportunity on the Doing Business with Us website. The recommended contracts are with the consulting firms that have been determined to be best-qualified to provide the required services based on the evaluation of proposals received by November 24, 2010 from 38 firms (see Contracting Process section for contracting details).

Public Works has negotiated a not-to-exceed fee of \$7.5 million each with APSI Construction Management; Simpson & Simpson Management Consulting, Inc.; SRD Management; Jacobs Project Management Co.; Bernards; and gkkworks, for a total not-to-exceed amount of \$45 million, which represents the estimated cost to provide services over the three-year period.

To ensure the availability of sufficient project management resources to complete active projects at the end of the contracts' terms, they are drafted to provide that the expiration date of the agreements is subject to the following condition: Where services for a given project have been authorized, but are not completed, prior to the stated expiration date, the expiration date of the contracts is extended to allow for completion of such services. This contract provision does not provide for an increase in the contract amounts. This action will allow the active projects to continue without interruption of service. Based upon the level of satisfaction with the services provided, Public Works will return to your Board with recommendations for exercise of the renewal options.

#### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Organizational Effectiveness (Goal 3) by increasing our ability to provide efficient and high-quality public service. The use of as-needed consultant services contracts has enabled Public Works to better manage fluctuations in workload and thereby provide responsive services to our clients.

#### **FISCAL IMPACT/FINANCING**

No impact on the County's General Fund is expected from the recommended action. The recommended construction project management services will be funded from capital project budgets and expended as the individual projects are approved by your Board.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard consultant services contract will be in the form previously reviewed and approved by County Counsel. The contract will be in compliance with the Chief Executive Officer's and your Board's requirements. The contracts contain provisions for annual cost-of-living increases.

Award of the contracts will be in full compliance with Federal, State, and County regulations. The agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: County's Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN/GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

#### **ENVIRONMENTAL DOCUMENTATION**

The proposed activity is not a project pursuant to the California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed actions are an administrative activity of the government, which will not result in direct or indirect changes to the environment.

The appropriate environmental documentation, as required under CEQA, will be completed and your Board will be requested to make a CEQA finding before a discretionary action is approved for any construction project.

#### **CONTRACTING PROCESS**

On October 28, 2010, Public Works issued a Request for Proposals to 135 firms for as-needed construction project management and related services to assist Public Works in the management of the County's Capital Projects Program.

As requested by your Board on February 3, 1998, this contract opportunity was listed on the Doing Business with Us website. A copy of the website posting is attached for your reference.

The Request for Proposals allowed firms to compete based on one of three sizes: small, medium, or large. Each firm was requested to certify its own size based on its annual revenue and number of employees for competition among other firms in the same size category.

On November 24, 2010, 38 firms submitted proposals. An evaluation committee, composed of staff from Public Works and the Chief Executive Office, assessed the proposers' qualifications. The selected firms represent the best-qualified firms from each size category to provide the required services based upon their proposed organizational structure, support resources, technical and administrative expertise, experience, and proposed work plan. The following firms were selected without regard to race, creed, color, or gender: APSI Construction Management; Simpson & Simpson Management Consulting, Inc.; SRD Management; Jacobs Project Management Co.; Bernards; and gkkworks.

Given the broad range of projects undertaken by the County, Public Works will augment the capabilities offered by consultant firms by extending construction management opportunities to a greater and more diverse range of firms, thereby improving our ability to match the skills and capabilities of construction management firms with the different types and specific requirements of projects. Once a project is identified, the Director of Public Works or her designee plans to utilize the firm that provides the optimal staffing for the project.

Public Works has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contracts as they are for non-Proposition A services.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Authorizing consultant services agreements with APSI Construction Management; Simpson & Simpson Management Consulting, Inc.; SRD Management; Jacobs Project Management Co.; Bernards; and gkkworks will allow Public Works to manage and implement the County's Capital Projects Program with as-needed consultant services contracts to better manage fluctuations in workload and thereby provide more responsive services to our clients.

The Honorable Board of Supervisors  
January 25, 2010  
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**CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a stylized flourish at the end.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:RLR:DJT  
SW:RB:mc

Attachment

c: Executive Office, Board of Supervisors  
County Counsel  
Public Works

K:2011wordchron:cp:1-25-2011 award new as-needed PMCM

Award information has not been added at this time.

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### Bid Information

**Bid Number :** CMPM2010

**Bid Title :** AS-NEEDED CONSTRUCTION MANAGEMENT/PROJECT MANAGEMENT AND RELATED SERVICES

**Bid Type :** Service

**Department :** Public Works

**Commodity :** CONSULTING SERVICES - CONSTRUCTION

**Open Date :** 10/28/2010

**Closing Date :** 11/24/2010 12:00 PM

**Notice of Intent to Award :** [View Detail](#)

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The County of Los Angeles Department of Public Works (Public Works) is inviting proposals from qualified firms to provide construction project management and related services as a member of Public Works Project Delivery Team in support of the delivery of the County's Capital Project Program managed by Public Works located in Alhambra, California.

The objective of this solicitation is to identify the most qualified Consultant firms (Consultants) that demonstrate the highest level of experience and capability to provide construction project management and related services. The intent is to employ qualified small, medium, and large Consultant firms that exhibit proactive leadership and good planning and management practices. Of particular importance is the ability of the successful firms to provide staff that are self-motivated and can quickly learn the County's Capital Project delivery process to manage projects to completion, on time, and on or below budget targets. A total of up to six (6) as-needed contracts will be awarded from this solicitation; one (1) large sized category firm, two (2) medium sized category firms, and three (3) small sized category firms. (Please note that each Consultant shall self-certify that it is a large, medium, or small sized business enterprise according to the established criteria on the Business Size Enterprise Category Form.) For copies of the RFP, please contact Ms. Kathleen Gandara at [kgandara@dpw.lacounty.gov](mailto:kgandara@dpw.lacounty.gov).

**Contact Name :** Kathleen Gandara

**Contact Phone# :** (626) 458-2566

**Contact Email :** [kgandara@dpw.lacounty.gov](mailto:kgandara@dpw.lacounty.gov)

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